

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

AUGUST 31, 1999

**FROM: JAMES F. WHITE, DIRECTOR
PRESCHOOL SERVICES DEPARTMENT**

**SUBJECT: PY 1999-2000 TRANSPORTATION SERVICES AGREEMENT WITH
VICTOR VALLEY UNION HIGH SCHOOL DISTRICT**

RECOMMENDATION: Approve Preschool Services Department (PSD) agreement with Victor Valley Union High School District in the amount of \$56,542 for transportation services during Program Year 1999-2000.

BACKGROUND INFORMATION: On May 25, 1999, the Board of Supervisors approved PSD's continuing grant application for the thirty-fifth year of operations of the Federal Head Start Program in San Bernardino County. The program provides comprehensive child development services to low income preschool aged children and their families throughout the county.

A planned Request for Proposal (RFP) process for these services was postponed until November, 1999, due to the amount of time required to conduct a thorough process, and the need to provide transportation services before an RFP process could be completed. The RFP process takes at least 9 months to complete. When PSD realized that it couldn't complete the process before classes began in September 1999, it was decided to use the contractor who provided services in 1998-99. It is expected that the RFP process will be completed in June 2000, when Head Start classes are ending for the summer. This agreement is traditionally a one-year contract, since this contractor is a school district and has requested that the agreement be structured that way. Additionally, funding for PSD is on a year -to-year basis.

This agreement will provide the transportation services required by the funding source to 120 preschool aged children, from pick-up/drop off points located near the children's homes to the Head Start site in Victorville and return each day. The agreement is effective September 1, 1999 through June 30, 2000. The total amount of the agreement is \$56,542.

REVIEW BY OTHERS: The PSD Policy Council approved the annual program application on May 12, 1999, which included the need for transportation services for children. This agreement has been reviewed and approved by Ruth Stringer, Chief Deputy County Counsel.

FINANCIAL IMPACT: PSD has included the cost of this agreement (\$56,542) in its FY 1999-2000 budget, which is funded entirely by Federal and State funds. There is no County cost.

SUPERVISORIAL DISTRICT(S): First

PRESENTER: James F. White, Director, Preschool Services Department

Record of Action of the Board of Supervisors